

Payroll Services



Ensuring that your employees are paid on time and accurately is one of the most important things that any business owner is responsible for.

Administering payroll is becoming increasingly burdensome for many businesses, taking more and more time and resources away from core business functions.

We have a highly experienced payroll team who have been preparing our Clients' payrolls for over 10 years. We have invested in the best technology to enable us to provide you with a first class service.

What is included?

We will prepare your payroll at regular intervals that you choose.

- Calculation of pay and tax figures
- Payslip by email or post
- Real time filing with HMRC
- Dealing with Joiners and Leavers
- SMP, SSP, SPP and SAP
- Redundancy
- Year end P60s
- Student Loans
- Code number changes
- Employee queries
- HMRC queries

We **guarantee** to return your completed payroll with 24 hours of receipt of gross figures from you.

What it costs

£25 per month for up to 3 employees
(*FREE to Limited Company Clients*).

£3 per payslip for each additional employee:

Optional extras:

- Basic employment contracts
- Basic employers policy documents
- Taxable benefits P11D returns
- Dispensation agreements
- PAYE Settlement agreements
- Company Pension schemes
- Contractor Monthly Returns
- Subcontractors payslips

For a Free consultation and a no obligation quote, please call us on **01206 863 500** or email us at info@dlraccountants.com

All fees are subject to written agreement and exclude VAT.

Spread the word:   

If you are not already receiving this service and would like to, contact us on **01206 863 500** or email us info@dlraccountants.com.

